

# **The Ledger**

*A Newsletter of the University Controller's Organization*

Website: <http://www.controller.vt.edu>

---

Vol. E, No. 93

June 29, 2012

## **Telecommunication Changes**

### Unified Communications

Unified Communications is Virginia Tech's multi-year effort to upgrade university communications by providing faster wired network speeds to the desktop, and by integrating voice and data networks. University departments will transition to unified communications, building-by-building, over the coming two years, beginning in July 2012. For more information about this project see <http://www.nis.vt.edu/uc>.

### Telecommunications Encumbrances for Fiscal 2013

Encumbrances for annual departmental telecommunications charges have typically been established by annualizing the July 1 Communications Network Services bill for that fiscal year. However, with the transition to the Unified Communications (UC) system, fiscal year 2013 encumbrances will instead be established by annualizing the *August 1* bill. No encumbrances for telecommunications will appear in Banner until the first week of August.

### New Telecommunications Rates and Process

As a result of the current transition from the existing campus telephone and voicemail system to a new Unified Communications (UC) system, the model and rates for voice and data services at Virginia Tech will change. These changes are effective on July 1, 2012, and will be reflected on the July 1 bill.

For subscribers with one telephone and one data connection, the rate is constant, regardless of ROLM phone type, and regardless of when subscribers begin using the new Unified Communications Avaya phones. As subscribers are migrated from the ROLM system to the new UC system in the upcoming months, the rates will not change from those seen on the July 1, 2012 CNS bill.

Rates are posted on the CNS webpage at [http://www.cns.vt.edu/data\\_departmentRate.html](http://www.cns.vt.edu/data_departmentRate.html) (Note that long-distance call rates changed effective June 1, 2012).

If you have questions about the encumbrances or rates, please contact CNS Accounts Receivable ([cnsar@vt.edu](mailto:cnsar@vt.edu) or 231-6460).

## **Update - New Electronic I-9 System**

In March 2012, we reported that the new electronic I-9 system went into production and is being used by the Payroll Office to enter I-9s received from departments and to submit information to E-Verify for all new hires. This is a hosted system with a vendor named TALX. As announced in an August 2011 Ledger article, a mandate from the Governor to process all new employees through E-Verify brought about the need to implement an electronic I-9 solution. E-Verify is a federal program that compares the information recorded on the I-9

form to information in the Social Security Administration and Department of Homeland Security databases.

The new system will allow the employee and/or department to complete the I-9 electronically and attach images of required documents. Once the I-9 is completed, the system will route the information to E-Verify to confirm that the employee is eligible for the University to hire.

The system will be rolled out to a group of pilot departments in July 2012 (Veterinary Medicine, Sponsored Programs, VTTI, VTCRI, and Dining Services). If the pilot group is successful during July, the system will be rolled out to the remainder of campus beginning in August 2012.

Training will be provided as the electronic I-9 system is rolled out to departments. Please contact Payroll with any related questions (Jackie Hester - [hesterj@vt.edu](mailto:hesterj@vt.edu), Janet Kunz – [jakunz@vt.edu](mailto:jakunz@vt.edu), Leisa Shelor – [shelori@vt.edu](mailto:shelori@vt.edu)).