

The Ledger

A Newsletter of the University Controller's Organization

Website: <http://www.controller.vt.edu>

Vol. E, No. 29

July 16, 2003

Account Code Changes for Equipment Costing Less Than \$2,000

Departments were notified of new equipment account codes in the June 27 edition of "The Ledger." While those account codes are still valid and will be used for more expensive equipment, we have determined that we need a subset of the codes to identify equipment costing less than \$2,000. New account codes have been established in Banner Finance to record equipment purchases costing less than \$2,000. These new account codes roll up to the supplies budget account codes 130 and 1300.

The new equipment account codes are necessary because the State Comptroller's Office requires that we report all equipment, regardless of cost, in equipment account codes in the state's accounting system. In addition, our agreement with the Federal Government is that equipment costing less than \$2,000 be included in the direct costs of sponsored programs subject to the calculation for recovering indirect cost while equipment costing in excess of \$2,000 is not subject to the indirect cost assessment. The use of these new account codes will accomplish both of these goals.

Account codes 13121, 13122, and 13123 should no longer be used for furniture and equipment purchases costing less than \$2,000. These account codes will be removed as active account codes in the Banner Finance system in a few months after the transition to the new account codes is complete. Please begin using the new account codes listed below for equipment costing less than \$2,000.

Please note that computers and computer-related purchases costing less than \$2,000 must be charged to the new account codes listed below (this is a change from what was published in the last Ledger article).

See the web page at http://www.controller.vt.edu/procedures/Account_Descriptions.pdf for a detailed description of each account code.

See the web page at <http://www.controller.vt.edu/procedures/account.pdf> for the entire Banner Finance account code listing (without detailed description).

NEW ACCOUNT CODES FOR EQUIPMENT < \$2,000

Account	Account Title
22095	Equipment - AMEX Card < \$2,000
22115	Desktop Client Computers & Components < \$2,000
22125	Mobile Client Computers & Components < \$2,000
22145	Mainframe Computers & Components < \$2,000
22155	Network Servers < \$2,000
22165	Network Components < \$2,000

22175	Other Computer Equipment < \$2,000
22185	Computer Software Purchases < \$2,000
22186	Personal Computer Software < \$2,000
22187	Server Software < \$2,000
22195	Development Tools Purchases < \$2,000
22215	College Library Books < \$2,000
22225	Educational Equipment < \$2,000
22235	Exhibit Equipment < \$2,000
22245	Reference Equipment < \$2,000
22285	Educ & Cultural Equip Improv < \$2,000
22315	Electronic Equipment < \$2,000
22325	Photographic Equipment < \$2,000
22335	Voice & Data Transmission Equip < \$2,000
22385	Electronic & Photographic Imprv < \$2,000
22415	Laboratory Equipment < \$2,000
22425	Medical & Dental Equipment < \$2,000
22435	Medical & Dental Equipment < \$2,000
22485	Medical & Lab Improvements < \$2,000
22515	Agricultural Vehicular Equip < \$2,000
22525	Aircraft Equipment < \$2,000
22535	Construction Equipment < \$2,000
22545	Motor Vehicle Equipment < \$2,000
22555	Power Repair & Maint Equip < \$2,000
22565	Watercraft Equipment < \$2,000
22585	Motorized Equip Improvements < \$2,000
22586	Tractor Improvements < \$2,000
22615	Office Appurtenances < \$2,000
22625	Office Furniture < \$2,000
22635	Office Incidentals < \$2,000
22645	Office Machines < \$2,000
22685	Office Equipment Improvements < \$2,000
22715	Household Equipment < \$2,000
22716	Food Service Equipment < \$2,000
22725	Law Enforcement Equipment < \$2,000
22735	Manufacturing Equipment < \$2,000
22745	Non-power Repair & Maint Equip < \$2,000
22755	Other Recreational Equipments < \$2,000
22756	Sports/Athletic Equipment < \$2,000
22785	Specific Use Equip Improvmnts < \$2,000
22815	Built-In Equipment < \$2,000
22825	Fixtures < \$2,000
22835	Mechanical Equipment < \$2,000
22885	Stationary Equipment < \$2,000
22965	Ind. Cost Recover-Aux. Equip < \$2,000
22975	Late Payment Penalties-Equip < \$2,000
22985	Inter-Agency Recoveries < \$2,000
22995	Intra-Agency Recoveries < \$2,000
22998	VTF Recoveries-Equip < \$2,000
22999	Other Outside Recoveries-Equip < \$2,000

Account Code Changes for Negotiated Fringe Benefit Charges on Sponsored Program Funds

New accounts have been established to classify negotiated fringe benefit charges in sponsored program funds. These new codes will establish separate codes for each negotiated rate that the University has with the Federal Government. A new negotiated fringe rate will be used this fiscal year for Graduate Students to cover health insurance costs. See web page http://www.controller.vt.edu/financial_reporting/cost_accounting/Fringe_Rates_FY_2004.html for a listing of negotiated fringe benefit rates in effect for fiscal year ending June 30, 2004.

Previously, account 111F1 (Negotiated Fringe Benefits Full Time Employees) and account 111F2 (Negotiated Fringe Benefits Part Time Employees) were used.

Effective July 2003, the following account codes will be used.

111F1	Negotiated Fringe Benefits Faculty Employees
111F2	Negotiated Fringe Benefits Part Time Employees
111F3	Negotiated Fringe Benefits Classified Employees
111F4	Negotiated Fringe Benefits Graduate Student Employees
111F5	Negotiated Fringe Benefits Summer Faculty Employees

(Accounts 111F2 and 111F5 are assessed the negotiated wage rate of 7.3%)