

The Ledger

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Lodging and M&IE Rate Changes

Effective October 1, 2015, default CONUS (Continental United States) lodging and M&IE rates have been updated by the US GSA (General Services Administration). As a result, University travel lodging and M&IE rates will be adjusted in accordance with policy.

The standard lodging rate increased from \$83.00 to \$89.00. The standard M&IE rate increased from \$46.00 to \$51.00. All six tiers for M&IE rates increased. Below is the new table for these rates:

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

The following localities will move to the standard rates for lodging and M&IE:

Destination/State	Destination/State
Huntsville, AL	Oak Ridge, TN
Modesto, CA	Greenville, TX
Driggs/Idaho Falls, ID	Fredericksburg, VA
Springfield, IL	Norfolk/Portsmouth, VA
Covington/Slidell, LA	Prince Williams/Manassas, VA
Hattiesburg, MS	Anacortes/Coupeville, WA
Los Alamos, NM	Shepherdstown, WV
Stateline/Carson City, NV	

Two localities will become Non-Standard areas: Grand Lake, CO and Pecos, TX. For additional details, visit: <http://www.gsa.gov/portal/content/142071>

CONUS rate changes will be updated on the Controller's Office website at procedure 20335r (<http://www.co.vt.edu/Procedures/p20335r.html>) by October 1, 2015.

If you have created Travel Authorizations in the Banner Travel & Expense Management (TEM) system prior to October 1, 2015, for travel that will occur after October 1, 2015, be sure to use the recalculate per diem function in the TEM system when you generate your expense report to obtain the new rates effective October 1, 2015.

If you have any questions regarding these matters, please contact Lynn Meadows at 231-8551 (dlynnm06@vt.edu).